

Overview

FEDERAL REPUBLIC OF NIGERIA
FEDERAL MINISTRY OF EDUCATION

FEDERAL GOVERNMENT GIRLS' COLLEGE, IBUSA, DELTA STATE

INVITATION TO TENDER FOR 2020 CAPITAL PROJECTS FEDERAL GOVERNMENT GIRLS' COLLEGE, IBUSA, DELTA STATE

(1) INTRODUCTION:

The Federal Government of Nigeria has allocated Funds to the Federal Ministry of Education (FME), Federal Government Girls College, Ibusa, Delta State in the 2020 appropriation for the execution of policies, programmes and projects toward achieving the mandate of the College. Accordingly, the College wishes to invite reputable Companies with relevant proven competence and experiences to submit tenders for the execution of the following projects:

SCOPE OF WORKS

CATEGORY A (WORKS)

S/N

Project Title

Lot W1	Rehabilitation of one block of classrooms
Lot W2	Demolition and reconstruction of school clinic
Lot W3	Demolition and reconstruction of one story building with two laboratories and a store down stairs and four classrooms upstairs

(3) ELIGIBILITY REQUIREMENTS

- (a) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including form CAC2 and CAC7 (or CAC1.1 as applicable);
- (b) Evidence of Company's Incomes Tax Clearance Certificate for the last three (3) years (2017, 2018 & 2019) valid till 31st December, 2020; with minimum average turnover of N20 million;
- (c) Evidence of current Pension Compliance Certificate valid till 31st December, 2020;
- (d) Evidence of current Industrial Training Fund (ITF) compliance certificate valid till 31st December, 2020;
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2020;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2020 or valid Certificate issued by BPP;

- (g) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Federal Government Girls' College, Ibusa, Delta State or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in the bid are true and correct in all particulars;
- (h) Company's Audited Accounts for the last three (3) years – (2017, 2018, 2019);
- (i) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- (j) Company's Profile with the Curriculum vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications such as COREN, QSRBN, ARCON, CORBON etc.;
- (k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five(5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and photographs of the projects;
- (l) List of Equipment with proof of Ownership/Lease;
- (m) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner); and
- (n) All documents for submission must be transmitted with a covering/forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

(4) COLLECTION OF TENDER DOCUMENTS

The tender documents are to be collected from Office of the Principal between the working hours of 08:00am and 04:00pm daily upon the payment of non-refundable tender fee of N10,000.00 per Lot, into the Federal Government Girls' College, Ibusa, Delta State, REMITA account FGGC, Ibusa, presented for a copy of College's receipt.

(5) SUBMISSION OF TENDER DOCUMENTS

Completed tender documents should be in two Hard copies (Marked 'Original' & "Copy") each for both Technical & Financial Bids with soft copy of Financial bid only, packaged in two separated wax sealed envelopes clearly marked at the top right corner of each envelope stating the title of the project i.e. "TECHNICAL BIDS FOR project Title and LOT No. "FINANCIAL BIDS FOR Project Title and LOT No." and at the reverse side the name of the company should be boldly written. Both envelopes shall then be put in a larger envelope clearly marked at the top right corner stating the title of the project and be left in the appropriate Tender Box at Principal's office to be addressed to:

The Principal,

Federal Government Girls' College, Ibusa, Delta State

The submission should be made **not later than 12:00 noon on Monday 28 September, 2020**. Please make sure you sign Bid Submission Register at Vice Principal (SD) office as Federal Government Girls' College, Ibusa, will not be held responsible for misplaced or wrongly submitted Bids.

(6.0) OPENING OF TECHNICAL BIDS

Only the technical bids will be opened immediately after the deadline for submission at **12:00 noon of Monday, 28 September, 2020** at the College Hall. In view of the COVID-19 pandemic, bidders should note that they are not required to attend the bid opening to avoid overcrowding in compliance with the COVID-19 protocols. The processes will however, be covered by video recording in the presence of two (2) observers from civil society. For further enquiries, please contact the Principal on e-mail: principalfggcibusa@gmail.com

(7) PLEASE NOTE THAT

- (i) Bid must be in English language and signed by an official authorised by the bidder;
- (ii) Bids submitted after the deadline for submission would be returned un-opened;
- (iii) Bidders should not bid for more than one(1) Lot;
- (iv) All costs will be borne by the bidders;
- (v) Standard Bidding Documents can also be collected in Soft copies and Bidders can submit through Post (Courier Services);
- (vi) Only the pre-qualified bidders will be contacted at a later date for financial bids opening, while financial bids of unsuccessful bidders will be returned un-opened;
- (vii) The Federal Government Girls' College, Ibusa is not bound to pre-qualify any bidder and reserves the right to annul the procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

**SIGNED
THE PRINCIPAL**

FEDERAL GOVERNMENT GIRLS' COLLEGE,

IBUSA, DELTA STATE